

Title: **GROUNDSKEEPER I**

Town of North Hempstead  
Internal Post for Parks Dept.

**GENERAL STATEMENT OF DUTIES**

Supervises laborers engaged in the care and maintenance of public parks and recreational facilities; performs related duties as required.

**COMPLEXITY OF DUTIES**

Position requires the exercise of limited planning and judgment and the work is subject to routine inspection by superiors.

**TYPICAL DUTIES**

1. Supervises, assigns, inspects, and participates in groundskeeping activities.
2. Supervises the maintenance and marking of athletic fields.
3. Supervises the removal of dirt, rubbish, snow, leaves, and all other refuse from public grounds, walks, and parking areas.
4. Keeps records of employees and equipment.
5. Drives truck and other motorized equipment as required.

**FULL PERFORMANCE KNOWLEDGES, SKILLS AND ABILITIES**

1. Knowledge of the procedures and equipment used in the care and maintenance of parks and recreational facilities.
2. Knowledge of the care of lawns, trees, and shrubs.
3. Ability to operate and to make routine repairs to groundskeeping equipment.
4. Ability to supervise, assign, and train laborers in performing groundskeeping activities.
5. Ability to keep records and make reports.
6. Ability to establish and maintain effective working relationships with associates and the public.

**MINIMUM QUALIFICATIONS**

Training and Experience

Ability to read, write, and speak English  
and

Two years of experience in the care and maintenance of public grounds.

Necessary Special Requirement

Possession of an appropriate, valid New York State Motor Vehicle license.

To apply send a cover letter and resume to HR Commissioner Bob Weitzner at:  
careers@northhempsteadny.gov